#### APPENDIX – A

### FORM OF APPLICATION FOR EMPLOYMENT UNDER THE SCHEME FOR THE COMPASSIONATE, EMPLOYMENT OF THE DEPENDENTS OF GOVERNMENT SERVANTS DYING IN HARNESS CONTEMPLATED IN (G.O.(P) No.7/95/P&ARD. Dated 30.3.1995)

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- 1. Name and full postal address of the applicant indicating the name of the District.
- 2. Name, full residential address and details of appointment last held by the Government servant together with details of the date of entry in service, office and department where he worked immediately before death etc.
- 3. Relationship of the applicant to the Government Servant who died in harness
- 4. Total continuous service put in by the deceased Government Servant and his date of birth and death
- 5. Details of the members in the family of the deceased Government Servant together with the name, age, occupation and relationship of each with the deceased.
- 6. Applicant's age and date of birth (attested copy of the relevant school records or other relevant records should be attached.
- 7. Educational qualifications and experience, if any, gained (attested copy of the certificate to be attached)
- 8. Physical measurements and fitness. (Need be filled : by the applicant who apply for the posts of <u>Police</u> <u>Constable, Excise Guard, Forest Guard or Jail Warden</u>)

Height: Chest – Normal : Expanded : (to be supported by a certificate from Medical Officer in Government Service)

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- 9. Whether the applicant is married or single
- 10. Whether the applicant or any other dependant Of the deceased Government servant had applied for the benefits under the scheme earlier. (if so give details)
- 11. Whether any other dependant of the deceased : Government Servant has availed of the benefit of employment under the scheme previously.
- 12. Name of posts for which appointment is subject : in the order of preference
- 13. The District chosen by the applicant

#### **DECLARATION**

I,.....do hereby declare that the particulars given above are true in the best of my knowledge and belief. I also agree to the appointment secured by me under the scheme being terminated without notice in the event of finding any misrepresentation or suppression of material facts on my part.

Place:	
Date:	

Signature of the applicant.

## <u>APPENDIX – B</u>

# <u>CHECKLIST OF POINTS TO BE LOOKED INTO FOR APPOINTMENT</u> OF DEPENDANTS OF GOVERNMENT SERVANTS DYING IN HARNESS

1.	Name and designation of the deceased Government Servant.	:
2.	Total service put in by the deceased Government Servant.	:
	i) Date of birth of the Government servant	:
	ii) Date of entry in service	:
	iii) Date of death	:
3.	Details of members in the family (Name, date of	
	of birth, marital status and occupation, if any)	:
4.	Date of receipt of the application from whom the application is received .	:
5.	Name and relationship of the person to be considered for appointment.	:
6.	Applicant's age and date of birth.	:
	Qualification of the candidate as represented and reported.	
	a) Educational qualification	:
	b) Physical measurements	
	(in the case of posts such as Police	
	Constable, Excise Guard, Forest Guard Or Jail Warden)	
	Height	:
	Chest	

Normal : Expanded :

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- 8. Post for which the applicant is qualified
- 9. Other points for consideration if any

10 Recommendation of the Head of Department/Collector

11. Whether any dependant of the deceased employee was given appointment under the scheme. If so, details of appointment given.

## <u>APPENDIX – C</u>

1. Serial Number	:
2. Reference number if any, date and from whom received	:
3. Current Number	:
4. Date of receipt by Clerk	:
5. Name and designation of deceased government Servant and the Department in which the deceased was working.	:
6. Name and address of the applicant	:
7. Reference issued to whom for enquiry report ad date.	:
8. Date of receipt of the enquiry report	:
9. Report sent to whom and date.	:
10.Nature of disposal	:

# <u>APPENDIX – D</u>

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2.	Name and address of the applicant	:
3.	Name of the deceased employee and the Department office (institution) where He/she was working	:
4.	Date of receipt of application	:
5.	Current Number	:
6.	How disposed of (if appointment given details thereof).	:

1.

Serial Number